

**2023 Spring semester**

# **Admission for** **Graduate Students**



**Office of International Affairs**  
**Myongji University**

Myongji University Official Website: [www.mju.ac.kr](http://www.mju.ac.kr)

For Admission for International Students: <http://enter.mju.ac.kr>

For Graduate Students (English Website): <http://gsi.mju.ac.kr>

For Graduate Students (Korean Website): <http://gs.mju.ac.kr>

## <About our graduate programs>

1. Myongji University offers both weekday **daytime** and **evening** courses.
  - General Graduate School(referred to as Graduate School) : weekday daytime courses
  - Special Graduate Schools : weekday evening courses

**A. Graduate School**

  - Majors: those not listed under Special Graduate Schools
  - Degree offered : Master's, Ph.D., and Master's/Ph.D. Integrated program
    - ※ MA program: 4 semesters / Ph.D. Program: 6 semesters / MA/Ph.D. Integrated program: 8 semesters
    - ※ Chinese Language Course(Physical Education Sports-Leisure Industry) will be delivered with separate guidelines.

**B. Special Graduate School**

  - Graduate School of Integrative Therapy, Graduate School of Education, Graduate School of Business, Graduate School of Social Welfare, Graduate School of Culture and Arts, Graduate School of Real Estate, Graduate School of Industry
  - Degree offered : Master's program(5 semesters)
    - ※ Chinese Language Course(Ph.D. for Education, MBA, MPA) will be delivered with separate guidelines.
2. Please make sure you are fully informed of the requirements for the program you are applying to as well as the location of the faculty to which your intended major belongs to.
  - Seoul Campus : 34 Geobukgol-ro, Seodaemun-gu, Seoul, 03674, Korea
  - Yongin Campus : 116, Myongji-ro, Cheoin-gu, Yongin, Gyeonggi-do, 17058, Korea
3. If a student does not meet the language requirement or submits an incomplete application, his/her application may be rejected before being proceeded to the next phase. In this case, the application and its fee are not be able to return. (General - TOPIK level 4, Arts and Physical - TOPIK level 3)
4. The letter of recommendation should be from an instructor in the institution you last attended. It must be signed by the instructor himself/herself.
5. Financial Affidavit: Official bank statement is required on bank letterhead. Please show an available balance in **U.S. dollars of \$20,000(minimum) (or 20,000,000 KRW). For applicants currently residing in Korea, the account must be a Korean bank account. For applicants currently residing outside of Korea, the account must be a foreign bank account.**
6. For applicants who are scheduled for the performance test, supplementary materials must be sent in advance along with other application documents (i.e. portfolio, CDs, DVDs, etc.)
7. If a student who did not fulfill the requirements or not passed for evaluation for a thesis, may be required to register for additional semesters to meet the graduation requirements.
8. Transfer admission : only available for students who have been enrolled or who are currently enrolled in the Korean Graduate School(s). (Not acceptable for students who were enrolled in or graduated from overseas universities.)
9. Please note:
  - ✓ The application fee is not refundable. Submitted documents will not be returned even when the applicant is not accepted.
  - ✓ Evaluation scores will not be disclosed.
  - ✓ Documents written in languages other than Korean or English must be translated into Korean and evaluated by an approved agency. (Originals also must be submitted.)
  - ✓ If any information provided by the applicant in the application is found to be false, the application will be rejected and any offer of enrollment will be withdrawn.
  - ✓ Any offer of enrollment will be withdrawn if the applicant who has not yet been conferred a Bachelor's degree at the time of submitting the application fails to submit his/her Certificate of Graduation by the designed date.

# 1. [Graduate school] Degree programs and majors offered

## A. Seoul Campus

	Department	Major	New students		Transfer		Note
			Master's	Ph.D.	Master's	Ph.D.	
Humanities & Social Sciences	Korean Language and Literature	Korean Language and Literature	○	○	○	○	
	Chinese Language and Literature	Chinese Language and Literature	○	○	○	○	
	Japanese Language and Literature	Japanese Language and Literature	○	○	○	○	
	English Language and Literature	English Language and Literature	○	○	○	○	
	Arabic Studies	Arabic Studies	○	○	○	○	
	History	History	○	○	○	○	
	Library and Information Science	Library and Information Science	○	○	○	○	
	Art History	Art History	○	○	○	○	
	Philosophy	Philosophy	○	○	○	○	
	Creative Writing	Creative Writing	○	○	○	○	
	Public Administration	Public Administration	○	○	○	○	
	Economics	Economics	○	○	○	○	
	Political Science and Diplomacy	Political Science and Diplomacy	○	○	○	○	
	Digital media	Digital media	○	○	○	○	
	Child Development and Education	Child Education and Childcare	○	○	○	○	
		Child Family Psychotherapy	○	○	○	○	
	Youth Education and Leadership	Youth Education and Leadership	○	○	○	○	
	Business Administration	Business Administration	○	○	○	○	
		Real Estate	×	○	×	○	
	International Business and Trade	International Business and Trade	○	○	○	○	
Management Information System	Management Information System	○	○	○	○		
Law	Law	○	○	○	○		
Engineering	Data Technology	Data Technology	○	○	○	○	
	Application Software	Application Software	○	×	○	×	
	Digital Contents Design	Digital Contents Design	○	×	○	×	
Inter-disciplinary Program	Interdisciplinary Program of Social Welfare		×	○	×	○	
	Interdisciplinary Program of Psychology Rehabilitation		×	○	×	○	

※ Programs marked with ○ are available.

- For Master's programs, the transfer is possible only for the 2<sup>nd</sup> and 3<sup>rd</sup> semesters.

- For Ph.D. programs, the transfer is only possible for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> semesters.

※ All courses in Seoul Campus are taught in the Korean language. (Minimum TOPIK level 4 required)

## B. Yongin Campus

	Department	Major	New students			Transfer		Note
			Master's	Ph.D.	Integrated	Master's	Ph.D.	
Social Science	District Public Administration	District Public Administration	○	○	×	○	○	
Natural Sciences	Mathematics	Mathematics	○	○	○	○	○	ⓔ
	Physics	Physics	○	○	○	○	○	ⓔ
	Chemistry	Chemistry	○	○	○	○	○	ⓔ
	Food and Nutrition	Food and Nutrition	○	○	○	○	○	
	Biological Sciences	Biological Sciences	○	○	○	○	○	ⓔ
Engineering	Electrical Engineering	Electrical Engineering	○	○	○	○	○	ⓔ
	Electronics Engineering	Electronics Engineering	○	○	○	○	○	ⓔ
	Chemical Engineering	Chemical Engineering	○	○	○	○	○	ⓔ
	Materials Science & Engineering	Materials Science & Engineering	○	○	○	○	○	ⓔ
	Environmental Engineering & Energy	Environmental Engineering & Energy	○	○	○	○	○	ⓔ
	Computer Engineering	Computer Engineering	○	○	○	○	○	ⓔ
	Civil & Environmental Engineering	Civil & Environmental Engineering	○	○	○	○	○	ⓔ
	Transportation Engineering	Transportation Engineering	○	○	○	○	○	ⓔ
	Mechanical Engineering	Mechanical Engineering	○	○	○	○	○	ⓔ
		Imaginary Design Engineering	○	×	×	○	×	ⓔ
	Industrial & Management Engineering	Industrial & Management Engineering	○	○	○	○	○	ⓔ
	Energy Science & Technology	Energy Science & Technology	○	○	○	○	○	ⓔ
	Information & Communications Engineering	Information & Communications Engineering	○	○	○	○	○	ⓔ
Semiconductor engineering	Semiconductor engineering	○	○	○	×	×		

Arts and Physical Education	Design	Design (Visual, Industry, Fashion, and Media Communications)	○	○	×	○	○	
	Physical Education	Physical Education	○	○	×	○	○	
		Social Physical Education	○	○	×	○	○	
	Baduk	Baduk	○	○	×	○	○	
	Music	Music (Piano, Voice, Composition)	○	○	×	○	○	
	Film & Musical	Film		○	×	×	○	×
Musicals			○	○	×	○	○	
Architecture	Architecture	Architecture	○	○	○	○	○	
		Architecture History and Theory	○	○	○	○	○	
		Urban and Complex Design	○	○	○	○	○	
		Construction Management and Informatics	○	×	×	○	×	ⓔ
		Space Design	○	×	×	○	×	
		Zero Energy Architecture	○	×	×	○	×	
Inter-disciplinary Program	Interdisciplinary Program of Bio-modulation		○	○	○	○	○	ⓔ
	Interdisciplinary Program of Security and Management Engineering		○	○	○	○	○	
	Interdisciplinary Program of Disaster and Safety	Disaster and Safety	○	○	○	○	○	
		Smart Engineering	○	×	×	○	×	
	Defense Industrial Security		○	○	○	×	×	PhD transfer is not available in 4 <sup>th</sup> semesters
	Convergence Healthcare	Convergence Healthcare	×	○	×	×	×	
Smart Beauty		×	○	×	×	×		

※ Programs marked with ○ are available.

- For Master's programs, the transfer is possible only for the 2<sup>nd</sup> and 3<sup>rd</sup> semesters.
- For Ph.D. and Integrated programs, the transfer is only possible for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> semesters.
- For Ph.D. in Defense Industrial Security, the transfer is not available for the 4<sup>th</sup> semester.

※ All courses are taught in the Korean language except for courses reserved for these students who have been admitted to carrying out specific research projects during the enrolled semesters.

(Minimum TOPIK level 4 / TOPIK level 3 is required for students majoring in the field of Arts and Physical Education.)

※ Programs marked with ⓔ are for students who have been admitted to carrying out specific research projects during the enrolled semesters under the supervision of each academic adviser. These students are permitted to choose the medium of instruction as English for at least 50% of the required courses.

## 2. [Special Graduate School] Degree programs and majors offered

Graduate Schools (Location)	Field	Department	Major	Master's	
				New	Transfer
Graduate School of Integrative Therapy (Seoul Campus)	Humanities / Social Science	Counseling Psychology	Counseling Psychology	○	○
		Youth Education	Youth Education	○	○
	Arts / Physical Education	Music Therapy	Music Therapy	○	○
		Child Psychotherapy	Play Therapy, Family Therapy	○	○
		Art Psychotherapy	Art Therapy, Expressive Art Psychotherapy	○	○
		Speech Therapy	Speech Therapy	○	○
		Life Sports Education	Life-Long Sports, Contemporary Dance, Taekwondo, Rehabilitation Exercise	○	○
Graduate School of Education (Seoul Campus)	Humanities / Social Science	Education	Teaching Korean for Foreigners	○	○
			Image Development	○	○
Graduate School of Social Welfare (Seoul Campus)	Humanities / Social Science	Social Welfare	Social Welfare for Seniors, Welfare for the Child and Youth, Social Welfare Policy	○	○
Graduate School of Culture and Arts (Seoul Campus)	Humanities / Social Science	Cultural Heritage Conservation Management	Cultural Heritage Conservation Management	○	○
		Art History	Art History	○	○
	Arts / Physical Education	Performance Contents	Performance Contents	○	○
		Korean Music	Korean Music	○	○
		Church Music	Church Music, Music & Arts Management	○	○
		Piano Pedagogy	Piano Pedagogy	○	○
		Practical Music	Practical Music	○	○
Graduate School of Real Estate (Seoul Campus)	Humanities / Social Science	Real Estate	Real Estate Asset Management, Real Estate Development Finance, Real Estate Auction, National Territory Space Information, Urban Regeneration	○	○
Graduate School of Business (Seoul Campus)	Humanities / Social Science	Management	Business Management	○	○
		Service Management	Service Management	○	○
		Sports Management	Sports Management	○	○
		Distribution and Logistics	Distribution and Logistics	○	○
Graduate School of Industry (Yongin Campus)	Humanities / Social Science	Counseling and Welfare	Counseling and Welfare, Childcare Counseling	○	○
	Natural Science	Food and Nutrition	Korean Traditional Food and Culture, Oriental Medicine	○	○
	Engineering / Arts	Cultural Heritage	Cultural Heritage Preservation Technology, Cultural Heritage Survey Design, Hanok	○	○
		Convergence Security and Safety	Convergence Security and Safety	○	○
		Industrial Systems Management	International Exchange Management, Enneagram Counseling Psychology, Sports Industry	○	○
		Ceramic Arts Engineering	Soji, Enamel, Tea Culture	○	○
		Performing Arts	Performing Arts, Pop music	○	○
	Natural Science / Physical Education	Health Science Industry	Health Science, Sports Coaching	○	○

- ※ Transfer admission is possible only for students who were enrolled in the Korean Graduate School, and also who apply for the 2<sup>nd</sup> and 3<sup>rd</sup> semesters.
- ※ For Master's in major of Rehabilitation Exercise, the transfer is not available for the 2<sup>nd</sup>, 3<sup>rd</sup> semester.
- ※ All courses are taught in Korean language (Minimum TOPIK level 4 is required. TOPIK level 3 is required for students majoring in the field of Arts and Physical Education.).
- ※ For similar departments to general graduate schools(weekday courses), visa documents may not be issued, therefore, applicants must consult with the staff in charge of admissions in advance.

### 3. Admission Requirements

#### A. Common

Eligibility	
Nationality	The Applicant and both parents must be non-Korean
Language requirements for departments being given in Korean	<p>Language requirement: Must fulfill at least one of the followings:</p> <p>① Those whose undergraduate/graduate major was the Korean language from a university in Korea or his/her home country.</p> <p>② <b>Those who have obtained minimum TOPIK (Test of Proficiency in Korean) Level 4</b></p> <p>※ Department of Arts and Physical Education: Minimum TOPIK Level 3</p> <p>③ Those who have passed the Korean Language Test administered by Myongji University (Required to submit the official TOPIK test result within 6 months from their admission.)</p> <p>*TOPIK Level 4 is required / Department of Arts and Physical Education : TOPIK Level 3</p> <p>④ Those who have been approved by the Dean of Office International Affairs upon the official recommendation by the department chair given students' academic excellence. In such cases, admitted applicants are required to complete a minimum of 2 semesters in the Myongji University Korean Language Education Center.</p>
Language requirements for departments being given in English ※ Students who have been admitted to carrying out specific research projects under the supervision of each academic adviser	<p>Language requirement: Must fulfill at least one of the followings:</p> <p>① Those who have obtained minimum TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2 or TEPS 600(NEW TEPS 327)</p> <p>② Students who can submit a certificate of graduation and proof of English courses among students with nationality in a country that uses English as an official language.</p>

#### B. Specific to programs

Eligibility	
New students - Mater's - Integrated Master's & Ph.D. Program	<p>1) Bachelor's degree holders or those who are expected to obtain Bachelor's degree (at the latest by February 2023)</p> <p>※ Students are failed to submit the Graduation of Certificate for the Bachelor's Degree by February 22, 2023, via express mail, admission will withdraw any offer of enrollment.</p> <p>2) Students who are deemed to have an equivalent qualification of Bachelor's degree under the relevant law</p>
New students - Ph.D. Program	<p>1) Master's degree holders or those who are expected to obtain a Master's degree (at the latest by February 2023)</p> <p>※ Students are failed to submit the Graduation of Certificate for the Master's Degree by February 22, 2023, via express mail, admission will withdraw any offer of enrollment.</p> <p>2) Students who are deemed to have an equivalent qualification as a Master's degree under the relevant law</p>
Transfer Program - 2nd and 3rd Semester for Master's - 2nd, 3rd or 4th Semester for Ph.D.	<p>1) Must be currently enrolled in, or has completed courses, or graduated from a Master's/Ph.D./Integrated degree program in Korea, and has obtained a minimum of 6 credits every semester.</p> <p>※ Only those currently enrolled in the graduate program of any Korean university are eligible to apply. Transfer applicants have completed at least 2 semesters in a previous institution before applying.</p> <p>※ <b>For each semester in the previous institution, credit transfer is allowed up to 6 credits.</b></p> <p>※ Special Graduate Schools</p> <ul style="list-style-type: none"> <li>- Spring semester : Available for applying to the 2<sup>nd</sup> and 3<sup>rd</sup> semesters.</li> <li>- Fall semester : Available for applying to the 3<sup>rd</sup> semester.</li> </ul>

※ If the student's major in his/her previous academic degree is different from the major he/she is now applying for, maximum of 12 prerequisite credits may be required.

## 4. Admission process and criteria

### A. Admission process

Category	Admission Process
Applicants residing in Korea	<b>Evaluation of application documents + Online interview</b> (If an applicant fails to show up for a previously scheduled interview, his/her application will be removed from consideration.)
Applicants residing outside of Korea	<b>Evaluation of application documents + Online interview</b> (If an applicant fails to show up for a previously scheduled interview, his/her application will be removed from consideration.)

### B. Admission criteria:

- An evaluation of essays and recommendations, grades received in an applicant's particular course of study, and the depth and breadth of extracurricular pursuits, including research, language proficiency, etc.

## 5. Application schedule

	1 <sup>st</sup> Period (YYYY.MM.DD)	2 <sup>nd</sup> Period (YYYY.MM.DD)	3 <sup>rd</sup> Period (YYYY.MM.DD)	Important Information
Application	2022.10.06(Thu) ~10.20(Thu)	2022.11.21(Mon) ~12.08(Thu)	2023.01.09(Mon) ~01.18(Wed)	- Complete the online application (enter.mju.ac.kr) and submit the documents either via post or in-person.
Evaluation of application documents / Interview	2022.10.25(Tue) ~10.28.(Fri)	2022.12.13(Tue) ~12.16(Fri)	2023.01.30(Mon) ~01.31(Tue)	- Interview schedule can be found on our website : enter.mju.ac.kr - Interview will be conducted online.
Application Result	2022.11.18(Fri)	2022.12.29(Thu)	2023.02.08(Wed)	- Log in to view your application result: enter.mju.ac.kr
Tuition payment / Submission of Additional Documents	2022.11.18(Fri) ~11.22(Tue)	2022.12.29(Thu) ~ 2023.01.03(Mon)	2023.02.08(Wed) ~02.10(Fri)	- Log in to view your tuition invoice: enter.mju.ac.kr - Successful applicants must submit a Financial Affidavit within the period
Issuance of official admission documents required for visa application	2022.11.29(Tue)~	2023.01.10(Tue)~	2023.02.14(Tue)~	※ Only issued to those who have completed all application documents and payment process.
Orientation	① Seoul Campus : 4th week of February, 2023 ② Yongin Campus : 4th week of February, 2023			
Course Registration	4th week of February, 2023			
Beginning of Semester	2023.03.02(Thu)			

※ Schedule may be adjusted without advance notice.

※ Respective Korean embassy/consulates have sole discretion on the issuance of a visa, and Myongji University is not in a position to offer any support in this regard. It may take over three months in certain countries or different documents may be required depending on the country.

※ 3<sup>rd</sup> application period is only applicable to applicants currently residing in Korea.



## 6. Myongji University Korean Language Test

	Schedule	Important Information
Application Period	2022.11.01(Tue) ~11.10(Thu)	<ul style="list-style-type: none"> <li>▪ <b>online application (<a href="http://enter.mju.ac.kr">http://enter.mju.ac.kr</a>)</b></li> <li>▪ <b>Fee : 50,000KRW</b> *Transaction/Remittance fee will be paid by the sender.</li> <li>▪ <b>Send e-mail including date of remittance, name of remitter, and payment receipt to <a href="mailto:admission@mju.ac.kr">admission@mju.ac.kr</a></b></li> </ul> <div style="border: 1px dashed black; padding: 5px; margin-top: 5px;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Bank name and account number:</b> Hana Bank 521-910002-83204</li> <li><input type="checkbox"/> <b>Swift Code:</b> KOEXKRSE</li> <li><input type="checkbox"/> <b>Address</b> : KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea</li> <li><input type="checkbox"/> <b>Remittee:</b> Myongji University</li> </ul> </div>
Exam Date	2022.11.19(Sat) 11:00 (Seoul Campus)	<ul style="list-style-type: none"> <li>▪ Registration Confirmation : Can be printed starting from 2 days before the exam at <a href="http://enter.mju.ac.kr">enter.mju.ac.kr</a></li> <li>▪ Must bring your official ID card</li> </ul>
Exam Result	2022.11.25(Fri) -Please check online for result	<ul style="list-style-type: none"> <li>▪ For those who have passed Korean Proficiency Test administered by Myongji University must submit the copy of Korean Language Test Result Confirmation (printed at <a href="http://enter.mju.ac.kr">enter.mju.ac.kr</a>) along with other application documents</li> </ul>

※ Schedule may be adjusted without advance notice.

※ Only available for applicants who are not able to submit the official TOPIK test result at the time of submitting the application.

※ Students who have passed the test will not be required to take additional Korean language courses.

(However, these students are required to submit the official TOPIK test result within 6 months from their admission.)

\*Topik 4 is required, except for the Department of Arts and Physical Education (TOPIK Level 3)

## 7. Required Documents ✘All documents must be translated into Korean or English and submitted notarized

	Type of Documents
0	<p><b>Payment Receipt of Application Fee</b> [KRW 100,000]            *All transaction fees (i.e. foreign transaction fees and currency conversion fees) for the bank-to-bank transfer are to be borne by the sender</p> <div style="border: 1px dashed black; padding: 5px;"> <p><input type="checkbox"/> <b>Bank name and account number:</b> Hana Bank 521-910003-56804</p> <p><input type="checkbox"/> <b>Swift Code:</b> KOEXKRSE</p> <p><input type="checkbox"/> <b>Address:</b> KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea</p> <p><input type="checkbox"/> <b>Remittee:</b> Myongji University</p> </div>
1	<p><b>Myongji University Application Form</b> (Please complete the online application form: <a href="http://enter.mju.ac.kr">http://enter.mju.ac.kr</a> → Print the document and sign on two places → Submit the application with other required documents (You must click "Submit" to complete the online application process.)            ※ Application includes: study plan, student consent to release education record, consent form for the use of personal information            ※ Must be written in Korean language if the language of instruction for the faculty is Korean            Must be written in English language if the language of instruction for the faculty is English</p>
2	<p><b>Copy of Passport (Applicant)</b>            ※ If an applicant does not have a passport, he/she must notify in advance, and if it is impossible to make visa documents, Also, the applicant is responsible for this issue</p>
3	<p><b>Copy of Alien Registration card (BOTH FRONT AND BACK)</b>            ※ Not applicable for those those who reside outside of Korea            ※ For applicants residing in Korea, failure to submit this document may result in various legal consequences.</p>
4	<p><b>Certificate of Graduation</b> (from each institution you attended / Either or Both Bachelor's and Master's) - original            ※ For those who are expected to graduate, the graduation certificate must be submitted by February 22, 2023, after submitting the graduation expectation certificate</p> <div style="border: 1px solid black; padding: 5px;"> <p style="color: red; font-weight: bold;">Official Certificate of Graduation or Completion of college or University must be certified by Korean Embassy for Consular Confirmation or be attached by Apostille, issued by the competent authority.</p> <ol style="list-style-type: none"> <li>1. Students applying from a country that is a party to the Apostille Convention: Must request the competent authority to issue the Apostille, which is then to be attached to your document.                ※Please contact the Ministry of Foreign Affairs and Trade for related inquiries: 02)2100-7600 or 02)3210-0404</li> <li>2. Students applying from a country that is not a party to the Apostille Convention: Have the document/diploma certified by the <b>Korean embassy in your city/country of residence or the respective embassy/consular in Korea for Consular confirmation.</b></li> <li>3. Chinese students : Qualification certificate issued by <b>Education Ministry's Academic Degree Certification Center</b> <ol style="list-style-type: none"> <li>① China Credentials Verification (<a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a>)</li> <li>② China Academic Degrees &amp; Graduate Education Information (<a href="http://www.cdqdc.edu.cn">http://www.cdqdc.edu.cn</a>)</li> </ol> </li> </ol> </div> <p style="color: red; font-weight: bold;">※ Documents written in languages other than Korean or English must be translated into Korean and evaluated by an approved agency.</p>
5	<p><b>Official transcripts</b> (from each institution you attended / Either or Both Bachelor's and Master's) - original            ※ Applicants who are expected to graduate must submit the full transcript by February 22, 2023</p>
6	<p><b>Recommendation letter</b> from a professor or an academic adviser - <a href="#">Use our template</a></p>
7	<p><b>Certificate of TOPIK Test Results</b>            Majors of which language of instruction is Korean:            Minimum <b>TOPIK level 4 (Minimum Level 3 for the Department of Arts and Physical Education)</b></p> <p>[Students who have been admitted to carrying out specific research projects under the supervision of their academic advisors] : Minimum TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or official certificate (i.e. transcript, certificate of graduation) to verify the student's medium of University education was English (applicable for those whose first language is English, and who have citizenship and completed higher education studies in an English-speaking country.)</p>

8	<b>Copy of Identification</b> (Applicant, Both Parents)
9	<b>Official document indicating parent-child relationship between the applicant and his/her parents – original</b> ※ Chinese students : Copy of Hukou (household registration) ※ If an applicant is not listed under his/her the legal guardian(s) in Huoku, he/she is required to submit the official document which can prove his/her relationship to legal guardian(s)/parent(s).
10	<b>For applicants in the following Department/Majors:</b> 1) Creative Writing Major: List and collection of creative works 2) Department of Design: Portfolio 3) Department of Music A) Piano: 2 songs from a different era, each within 30 minutes B) Vocal: 1 aria and 2 art songs C) Composition: Minimum 4 pieces composed within the last 3 years(sheet or play music is to be submitted) 4) Department of Music Therapy A) Common : To sing ‘당신은 사랑받기 위해 태어난 사람’ (memorized) while playing a piano or guitar B) Prepared piece of your choice : To sing a memorized work of your choice while playing on a piano or guitar (the sheet music to be submitted) ※ Above-mentioned materials must be submitted together with the application documents. Those applying for the Department of Music or Music Therapy must use an external USB or CD to submit their work.
Submission of Additional Documents (Successful Applicants)	<b>Financial Affidavit</b> <b>※ It must be submitted before the Official Admission is issued after the tuition fee is paid.</b> <b><u>In addition, visa documents cannot be issued and acceptance is canceled if not submitted.</u></b> ① <b>Applicants residing outside of Korea : Applicant's bank statement with the minimum balance of minimum \$20,000 that was issued within 30 days (Must be original, no copy accepted, Bank account must be in applicant's name.)</b> - <b>Chinese Applicant</b> : Freeze period must remain for <b>more than 3 months</b> as of the visa application date, and only balance certificates <b>issued by the four major Chinese banks (China Agricultural Bank, China Construction Bank, China Industrial Bank, and China Bank)</b> are recognized. - <b>Vietnamese Applicant</b> : Freeze period must remain for <b>more than 6 months</b> as of the visa application date. ② <b>Applicants residing in Korea : Applicant's bank statement (issued by a Korean bank) with the minimum balance of KRW 20,000,000 (Bank account must be in the applicant's name.)</b> ③ <b>Students who have been admitted to carrying out specific research projects under the supervision of each academic adviser : Instructor's guarantee and financial affidavit documents (It will be delivered as separate guidelines)</b> ※ <b>Applicable to applicants in Korea when applying for change of status of residence in Korea, and overseas applicants when applying for a visa at the embassy in the home country</b> <b>Certificate of entire attendance rate of Korean language Education institutions located in Korea (Submit only to the relevant applicants)</b>

※ Please complete the online application first ([enter.mju.ac.kr](http://enter.mju.ac.kr)). The documents are to be assemble in the order as listed above.

## 8. Admission Process

Admission Process	Online Application and submission of required application documents	<ul style="list-style-type: none"> <li>▪ Please complete the online application form: <a href="http://enter.mju.ac.kr">http://enter.mju.ac.kr</a> → Print the document and sign on two places → Submit the application with other required documents via post or in-person (You must click "Submit" to complete the online application process.) ※ Any false, misleading, or incomplete statements or information may result in denial or rescinding of the offer of admission. Applicant is responsible for making sure that the information provided is complete and accurate.</li> <li>▪ <b>Application fee : KRW 100,000</b></li> </ul> <div style="border: 1px dashed black; padding: 5px; margin: 5px 0;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Bank name and account number:</b> Hana Bank 521-910003-56804</li> <li><input type="checkbox"/> <b>Swift Code:</b> KOEXKRSE</li> <li><input type="checkbox"/> <b>Address:</b> KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea</li> <li><input type="checkbox"/> <b>Remittee:</b> Myongji University</li> </ul> </div> <ul style="list-style-type: none"> <li>▪ Must e-mail the remittance receipt, containing the date and sender's name to <a href="mailto:grad@mju.ac.kr">grad@mju.ac.kr</a></li> <li>▪ Must Send the documents to (17058) 경기도 용인시 처인구 명지로 116 명지대학교 국제교류처 외국인학생지원팀 Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA</li> </ul>
	↓	
	Registration Confirmation	<ul style="list-style-type: none"> <li>▪ Print your Registration Confirmation at <a href="http://enter.mju.ac.kr">enter.mju.ac.kr</a> (log-in required)</li> </ul>
	↓	
	Evaluation of application documents / Online interview	<ul style="list-style-type: none"> <li>▪ All applicants who have passed the document screening phase are required to be present for an interview.</li> <li>※ Application fee is non-refundable even if you miss the interview schedule/fail to be present for an interview. In such case, your application will not be considered.</li> </ul>
	↓	
	Application Result	<ul style="list-style-type: none"> <li>▪ Print your acceptance letter and tuition invoice: <a href="http://enter.mju.ac.k">enter.mju.ac.k</a> (log-in required)</li> </ul>
	↓	
Tuition payment	<ul style="list-style-type: none"> <li>▪ Must e-mail the remittance receipt, containing the date and sender's name to <a href="mailto:grad@mju.ac.kr">grad@mju.ac.kr</a> (The sender must be the student himself/herself *name as appeared in passport)</li> </ul>	
↓		
Submission of additional documents	<ul style="list-style-type: none"> <li>▪ Financial affidavit must be submitted within the period after payment of tuition, and visa documents cannot be issued and acceptance is canceled, if not submitted</li> </ul>	
↓		
Issuance of official admission documents required for visa application	<ul style="list-style-type: none"> <li>▪ For applicants residing in Korea (Visa type D-4) : You are obliged to remain enrolled in the Korean Language Education Center until your visa is changed. Also, your attendance for Korean Language Education Center classes is required until your visa is changed.</li> <li>▪ Information pertaining for change of visa for students currently residing in Korea will be announced shortly.</li> </ul>	

## 9. Tuition and fees

※ Based on 2022 academic year. Note that all tuition and fee rates are subject to change without notice.(enter.mju.ac.kr)

### A. Graduate School

[Currency : KRW]

Degree	Division	Admission fee	Tuition	Total
Master's	Humanities	930,000	4,780,000	5,710,000
	Natural Science / Physical Education		5,590,000	6,520,000
	Engineering / Arts		6,270,000	7,200,000
Ph.D.	Humanities		4,820,000	5,750,000
	Natural Science / Physical Education		5,720,000	6,650,000
	Engineering / Arts		6,300,000	7,230,000
Integrated (Master's & Ph.D.)	1st ~ 4th semester : Tuition for Master's program 5th ~ 8th semester : Tuition for Ph.D. program			

※ Baduk studies → Natural Science / Physical Education ※ Architecture → Engineering / Arts

### B. Special Graduate School

[Currency : KRW]

Degree	Division	Admission fee	Tuition	Total
Master's	Humanities	930,000	4,490,000	5,420,000
	Natural Science / Physical Education		4,960,000	5,890,000
	Engineering / Arts		5,240,000	6,170,000

## 10. Scholarships

Type	Requirements
Myongji Global Scholarship II (50% reduction)	Minimum TOPIK Level 5 or IELTS level 7
Myongji Global Scholarship III (30% reduction)	Minimum TOPIK Level 4 or IELTS level 6
Myongji Global Scholarship IV (20% reduction)	International students who are not recipients of Myongji Global Scholarship II or Myongji Global Scholarship III

※ Scholarships are subject to change

※ Scholarship for the new students is only valid for the first semester only. For the second semester, please refer to the relevant information on the website. (enter.mju.ac.kr)

## 11. Dormitory Fees ※ Based on 2022 academic year. Subject to change for 2023 academic year.

[Currency : KRW]

Campus	Room type	1 semester (16 weeks)	Meal plan
Seoul	2-person	1,318,000 KRW	※ Not included
Yongin	2-person	1,321,000 KRW	※ 50 meals included

※ Price may change if all bedrooms are assigned as single-occupancy due to Covid-19.

## 12. Graduation requirements

### A. Graduate school

Graduation Requirements									
Requirements for Courses			Requirements for Thesis						Submission of final thesis
Degree	Required Credits	Minimum Registered Semesters	Guide on Thesis	Foreign Language Exam	Test of Proficiency in Korean (TOPIK)	Comprehensive Exam	Ethics Training	Submission of Thesis Plan	
Master's	24	4 (2 Years)	2P	Pass	Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education)	Pass 2 Courses	Pass	During 3rd Semester	Pass
Ph.D.	36	6 (3 Years)	4P	Pass		Pass 4 Courses	Pass	During 4th Semester	Pass
Integrated (Master's & Ph.D.)	60	8 (4 Years)	6P	Pass		Pass 4 Courses	Pass	During 6th Semester	Pass

- 1) Students may write their thesis in either English or Korean, but the thesis language must be approved by the student's adviser in advance.
- 2) Students must complete the requirements for courses before taking the comprehensive exam.
- 3) Students must complete the requirements for both courses and thesis before writing a thesis (including thesis evaluation).  
Those who have not fulfilled requirements or who have not passed their thesis may be required to register for additional semesters to meet the graduation requirements.
- 4) If the student's major in his/her previous academic degree is different from the major he/she is now applying for, maximum 12 credits may be additionally required (prerequisite courses). The student must complete all prerequisite courses to graduate and obtain the degree. (Those who have submitted the official TOPIK test result for admission are not applicable with the above.)

### B. Special Graduate School ※ Thesis requirement: Either **Thesis writing** or **Taking additional credits**

#### 1) Graduation Requirements (Thesis)

A. Graduation Requirements (Thesis)								
Requirements for Courses			Requirements for Thesis					Submission of final thesis
Degree	Required Credits	Minimum Registered Semesters	Guide on Thesis	Comprehensive Exam	Ethics Training	Submission of Thesis Plan	Test of Proficiency in Korean (TOPIK)	
Master's	24	5 (2.5 years)	1P	Pass 2 Courses	Pass	During 4th Semester	Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education)	Pass

#### 2) Graduation Requirements (Taking additional credits) \* Find the website for the list of majors which offer non-thesis option

B. Graduation Requirements (Taking additional credits)					
Requirements for Courses			Comprehensive Exam		Test of Proficiency in Korean (TOPIK)
Degree	Required Credits	Minimum Registered Semesters	Pass 2 Courses		Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education)
Master's	30	5 (2.5 years)			

- ※ [Graduate School of Social Welfare] Students who plan to write a thesis must take 2 pre-required courses: Social Welfare Research(3rd semester) and Social Welfare Data Analysis(4th semester)
- ※ [Graduate School of Integrative Therapy] Those students who considering obtaining a "Certificate of Lifelong Education" must take 16 major credits and five credits in the teacher training category in advance.  
If those who decide not to write a thesis, they are required to take additional 6 credits.
- ※ Graduate School of Education: 16 major credits and 8 credits (in the category of teacher training). If those who decide not to write a thesis, they are required to take additional 6 elective credits.
- ※ Comprehensive Exam: Only available for students who have average GPA of minimum 3.0 (minimum 18 credits) and who have also completed at least 4 semesters including those who are in their 4<sup>th</sup> semester. (Those who have submitted the official TOPIK test result for admission are not applicable with the above.)

### C. Fee of Thesis Examination / Various Exam

[Currency : KRW]

Fee of Thesis Examination		Comprehensive Exam	English Exam
Master's	Ph.D.	20,000 for each course	10,000
240,000	820,000		

※ Students pay the full amount of interpretation that occurs when proposing a thesis

## 13. Contact Information

- ▶ Telephone: : 031-324-1055
- ▶ Email: : grad@mju.ac.kr
- ▶ Address : (17058) 경기도 용인시 처인구 명지로 116 명지대학교 국제교류처 외국인학생지원팀  
Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA

## 14. Official website

- ▶ Office of International affairs: enter.mju.ac.kr
- ▶ Myongji University: www.mju.ac.kr
- ▶ Graduate School: (English) <http://gsi.mju.ac.kr> / (Korean) <http://gs.mju.ac.kr>
- ▶ Graduate School of Education: <https://mjedu.mju.ac.kr>

## 15. Contact Information of Departments

Seoul Campus	Yongin Campus
<p><b>College of Humanities</b> Korean Language &amp; Literature / Arabic Studies : 02-300-0520/0590 English Language &amp; Literature / Philosophy: 02-300-0530/0630 Chinese Language &amp; Literature / Art History : 02-300-0550/0610 Japanese Language &amp; Literature / Library &amp; Information Science : 02-300-0560/0580 Creative Writing / History : 02-300-0510/0570</p> <p><b>College of Social Science</b> Child Development &amp; Education / Youth Education &amp; Leadership : 02-300-0600/0620 Public Administration / Social Welfare: 02-300-0660/0659 Political Science &amp; Diplomacy / Digital Media : 02-300-0690/0700 Economics : 02-300-0680</p> <p><b>College of Business Administration</b> Business Management : 02-300-0759 International Business &amp; Trade : 02-300-0760 Management Information / Real Estate : 02-300-0739</p> <p><b>College of Law</b> Law : 02-300-0804</p> <p><b>College of Information Communications and Technology</b> Data Technology/Application Software/Digital Contents Design : 02-300-0643</p> <p><b>Graduate School</b> Interdisciplinary Program of Psychology Rehabilitation : 02-300-1622 Interdisciplinary Program of Social Welfare : 02-300-1622</p>	<p><b>College of Natural Sciences</b> Mathematics/Physics / Chemistry : 031-330-6148 Biological Sciences / Food &amp; Nutrition : 031-330-6152</p> <p><b>College of Engineering</b> Electrical Engineering : 031-330-6971 Electronics Engineering : 031-330-6975 Chemical Engineering : 031-330-6969 Civil &amp; Environmental Engineering : 031-330-6406 Materials Science &amp; Engineering : 031-330-6457 Mechanical Engineering : 031-330-6955 Computer Engineering : 031-330-6966 Industrial &amp; Management Engineering : 031-330-6954 Information &amp; Communications Engineering : 031-330-6970 Transportation Engineering: 031-330-6976 Environmental Engineering &amp; Energy : 031-330-6686</p> <p><b>College of Arts &amp; Physical Education</b> Music / Baduk: 031-330-6252 Physical Education / Film &amp; Musical : 031-330-6253 Design : 031-330-6299/6279</p> <p><b>College of Architecture</b> Architecture / Space Design : 031-330-6765</p> <p><b>College of Information Communications and Technology</b> Information &amp; Communications Engineering : 031-330-6970</p> <p><b>Graduate School</b> District Public Administration: 031-330-6733 Energy Science &amp; Technology : 031-330-6688 Interdisciplinary Program of Biomodulation : 031-330-6733 Interdisciplinary Program of Security &amp; Management Engineering : 031-330-6733 Interdisciplinary Program of Disaster &amp; Safety : 031-330-6733</p>

※ Dialing from abroad : (Seoul city) +82-2-300-XXXX / (Youngin city) +82-31-330-XXXX

※ Students applying to Master's or Doctoral programs in Graduate School must have a designated academic advisor before being officially enrolled in the program. Therefore, applicants are advised to contact the relevant faculty by email first to schedule a meeting. (Refer to directory on [www.mju.ac.kr](http://www.mju.ac.kr))



## 16. Myongji University



Since its foundation in 1948, more than 130,000 graduates have left Myongji with confidence that their knowledge and genuine consideration for others will make the world a better place. As a private university founded upon Christian faith and values, we are proud to have been a home to our graduates who are now playing significant roles inside and outside Korea in their professional fields.

### [Seoul Campus](#)

Seoul Campus has a world-class education with a state-of-the-art ubiquitous educational environment and is also located in the Seodaemun district in the center of Seoul. Its proximity to the area of Shinchon, known as a university town rich in youth culture, allows students to share their energy, passion, and creative ideas in their personal growth. Students may deepen and enrich their academic and social experiences by collaborative activities with other students from nearby universities. It has colleges of Humanities, Social Science, Business Administration, Law, and ICT Convergence in university.

### [Yongin Campus](#)

The City of Yongin, where the Natural Science Campus is located, is known as the biggest of the educational cities in the metropolitan area. Known as the center for Korea's high-tech industry, Yongin has been a popular destination for the semiconductor industry, and many other high-tech-related facilities. Also, a state-of-the-art 'SK Hynix Semiconductor Complex' will be built near the campus. It is also endowed with rich elements of cultural heritage, attracting many foreigners to experience Korean culture and traditions. It has colleges of Natural Science, Engineering, Arts and Physical Education Architecture, and ICT Convergence in university.

### [Graduate programs](#)

- Graduate School : Master's, Ph.D., and Integrated Master's/Ph.D. programs
- Special Graduate School : Great opportunity to enhance career or launch a new one by attending evening courses



## 17. Global competence

### International Education Quality Assurance System

Myongji has been designated by the Korean Ministry of Education as an institution accredited to receive and manage international students for its excellence in teaching and administration (International Education Quality Assurance System 2014~2020).

- As a result of the national project administered by the Ministry of Education aimed at assessing the basic competence of institution of higher education in Korea, Myongji University was granted **10 billion KRW for the period from 2022 to 2024 (3 years)** as it has demonstrated high evaluation standards.

### Official testing site for the Test of Proficiency in Korean(TOPIK)

Designated by the Ministry of Education as an official testing venue for the Test of Proficiency in Korean(TOPIK)

### College of Business Administration

- 2009: Korean Association of Business Education Accreditation (KABEA)
- 2014: 5-year renewal for both undergraduate and graduate schools
- 2019: Renewal of KABEA

### College of Engineering

- Accreditation by Accreditation Board for Engineering Education of Korea (ABEEK)
- 2020: 3- or 6-year ABEEK Accreditation, in accordance with the following Accreditation Reviews
  - \*3 out of 10 Departments in the College of Engineering: Next General Review (NGR) \*6-year ABEEK Accreditation
  - \*4 out of 10 Departments in the College of Engineering: IR (Interim Report) \*3-year ABEEK Accreditation
  - \*3 out of 10 Departments in the College of Engineering: IV(Interim Visit \*3-year ABEEK Accreditation
- The only university in Korea of which all departments have passed the accreditation review at the same time

### College of Architecture

- 2007: First in Korea for the accreditation of 5-year BA architecture program by International Union of Architects(UIA)
- 2007: First in Korea for the accreditation by Korea Architectural Accrediting Board(KAAB)
- 2011: First in Korea to receive a full mark from the accreditation review
- 2017: KAAB Accreditation for Traditional Korean Architecture Major

### High-tech laboratory and research facility aimed at improving research capacity for basic science and increasing International research competitiveness

- Laboratory for Process Diagnosis of Semiconductor in the Department of Electronics Engineering
- Hybrid Structural Testing Center, largest in scale in Korea, externally funded by the various institutions/research centers



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**Tel.** 031-324-1055

**Email** [grad@mju.ac.kr](mailto:grad@mju.ac.kr)

**Address**

(17058) Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA

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